MINUTES OF THE MEETING OF THE ASSETS AND AMENITIES COMMITTEE
Held at The Surgery, The Square, Amberley
On Thursday 9th July 2026

Councillors Present: Jason Charman, Ian Corcoran, Paul Mustow, Hazel Allinson and Graham Smith.

Members of the Public: Russel Coates (Tree and Pond Warden)

The Chairman welcomed all those present.

AA01. Election of the Chair for the Assets and Amenities Committee

Cllr Corcoran proposed Cllr Charman as interim chair until Cllr Allinson has completed her medical treatment, seconded by Cllr Mustow with no other nominations, Cllr Charman agreed to continue to chair the Assets and Amenities Committee until Cllr Allinson was back full time and was duly elected.

AA02. Apologies for Absence

No apologies were received.

AA03. Declarations of Interest

The Chairman reminded members that declarations of interests already declared under the Localism Act 2011 stand.

AA04. Public Adjournment

No questions were received from the public. Mr Coates advised he would raise a concern when item AA05 v was discussed.

AA05. Assets and Amenities

To review and discuss the following Assets and Amenities

i. Carpark

Action: Cllr Charman agreed to follow up with Cllr Simpson regarding the status of the transfer of the car park to APC from HDC.

It was **Resolved** that the car park would come under the remit of the Assets and Amenities Committee once the ownership had transferred.

Action: Cllr Charman agreed to follow up with Cllr Simpson and Cllr Attard regarding the resetting of the lights timer, so that the lights would operate correctly once the evening start drawing in.

ii. Cricket Field

Action: Cllr Charman agreed to clear the ditch and Croft path after July 20th

Action: Cllr Smith agreed to complete the installation of the additional security features at the cricket club and liaise with cricket club staff.

iii. Football Field

Cllr Allinson advised that she understood a new team would be using the football field.

Action: Cllr Allinson to check with members of the football team to confirm which teams would now be using the field.

Action: Cllr Mustow to check with Jerry regarding the repair of the pedestrian gate that he installed. It was noted that the pedestrian access gate was not installed or paid for by APC.

iv. Play Areas

It was **Resolved** that an on-site meeting would be held in September so the members of the Assets and Amenities Committee could clearly see the scope of any repair or replacement of play equipment that would be required. It was **Resolved** to use CIL monies to replace equipment and to request our new Clerk to identify any grants that could assist with the purchase of any replacement items.

v. Pond

Mr Coats advised that the pond was suffering from an infestation of Azolla weed and this would require action to prevent the spread and growth of this weed. Cllr Charman advised that Pete the Pond had agreed to provide an annual maintenance service which would include treatment of the Azolla weed. **Action**: It was agreed that the Clerk should write to Pete the Pond to confirm his maintenance contract (Note this contract has been previously agreed at full Council meeting). It was **Resolved** to write to Horsham with the position of the new waste bin to be located at the pond. **Action**: It was agreed that Cllr Charman and Cllr Smith would approach the couple in Newland Gardens who agreed to help with landscaping services, regarding their potential involvement in providing grass cutting service for the pond area.

vi. Recreation Ground

Covered under point iv above.

vii. Roads and Paths

The failure of Amberley Castle to clear the vegetation at the corner of School Road and Turnpike Road was discussed. It was **Resolved** to ask the new Clerk to write to West Sussex Highways to escalate the continued lack of action by Amberley Castle.
It was further **Resolved** to request the new Clerk to write to the estate agent handling the sale of Field End (on mill Lane) to request that the new owners prioritise the cutting back of the overgrown hedgerow to the boundary line to improve visibility for divers exiting this junction.

AA06. Items for the next agenda and date of the next meeting

Date of next meeting will be an on-site meeting in September.

There being no further business the meeting closed @ 8:24pm