



MINUTES OF THE MEETING OF THE PARISH COUNCIL
Held at St Michael's Church Hall
On Thursday 18th June 2026

Councillors Present: Hazel Allinson, Mike Attard, Ian Corcoran, Leigh Cresswell, Paul Mustow, Tim Simpson and Cllr Smith.

Officer Present – Locum Clerk: Celia Price FSLCC, FDA (BA (Hons) Community Governance).

Members of the Public: 4

The Chair welcomed all those present.

021. Apologies for Absence

Apologies were received from Cllrs Jason Charman and Elisabeth Tooms. The Council expressed its sincere condolences to Cllr Charman and his family following their recent bereavement.

Cllr Smith took the Chair.

022. Declarations of Interest

Members were reminded that declarations of interest already made under the Localism Act 2011 remain in force. No further declarations were made.

023. Minutes of the meeting held on 14th May 2026

It was **RESOLVED** to approve the minutes of the meeting held on 14th May 2026 as a true and accurate record.

024. Action Updates

There were no updates.

It was **RESOLVED** that Cllr Simpson would chase the asset transfer for the carpark.

025. District and County Councillor reports

No reports were received.

026. Public Adjournment

Congratulations were recorded for Cllr Cresswell.

A member of the public asked whether a decision had been made regarding the telephone kiosk in the Square and its possible use as a tourist information kiosk.

It was **RESOLVED** that Cllr Attard would progress this matter.

027. SDNPA Regulation 19 Consultation

Members considered the draft response to the SDNPA Regulation 19 Consultation.

Signed:

Date:

Cllr Cresswell reported that the Chalk Stream Group, Amberley Society and Parish Council had been involved in preparing the response. It was noted that any representation should clearly state whether the plan is considered unsound or non-compliant and should reference the relevant policies.

Guidance on responding to the consultation was discussed and this is being offered to residents. Members were reminded that the deadline for responses is 23rd June 2026.

It was **RESOLVED** to approve the draft response to the SDNPA Regulation 19 Consultation, subject to any final amendments agreed by the Chair and Locum Clerk, and to submit it by the consultation deadline.

028. Community Governance Review Consultation

Members considered a response to Horsham District Council regarding the Community Governance Review Consultation.

It was **RESOLVED** that the Locum Clerk would submit a response to Horsham District Council emphasising parish identity and the benefits of a smaller parish structure.

029. Pond bin

Members discussed the relocation and installation of a bin at the pond.

It was **RESOLVED** to approve the proposal in principle, subject to the necessary permissions being obtained.

030. Clerk Recruitment

Cllr Smith provided an update on clerk recruitment. Members noted that one candidate had withdrawn on the day of interview and that a late application had subsequently been received. Members considered whether the vacancy should be readvertised but agreed that it was appropriate to proceed with the late applicant.

It was **RESOLVED** that the Council approved the appointment, subject to the satisfactory outcome of the second interview.

031. Payments

It was **RESOLVED** to approve the payments presented to the meeting totally £3404.97

032. Internal Audit Report

It was **RESOLVED** to receive and note the internal audit report.

033. Annual Governance and Accountability Return (AGAR) 2025/26 (section 1)

It was **RESOLVED** to approve Section 1 of the AGAR for 2025/26.

034. Annual Governance and Accountability Return (AGAR) 2025/26 (section 2)

It was **RESOLVED** to approve Section 2 of the AGAR for 2025/26.

Signed:

Date:

It was **RESOLVED** to note the Notice of Public Rights.

035. Items for the next agenda and date of the next meeting.

The next Assets and Amenities meeting would be held on 9th July 2026, with the football field and its use to be included on the agenda.

The next Parish Council meeting would be held on 10th September 2026. Cllr Attard gave apologies for that meeting.

The meeting closed at 8.32pm.

DRAFT

Signed:

Date: