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**Telephone: 01903 208943 Email: clerk@amberley-pc.org.uk**

**Members of Amberley Parish Council are summoned to the annual meeting of the Council**

**at St Michael’s Church Hall at 7:30pm on Thursday 8th May 2025**

Signed: Dated: 1st May 2025

*Steve Trott, Clerk*

**AGENDA**

1. To Elect a Chairman for the ensuing year and signing of Declaration of Acceptance of Office
2. To Elect a Vice-Chairman for the ensuing year and signing of Declaration of Acceptance of Office
3. Apologies for Absence – Hazel Allinson apols, Paul Marshall of WSCC is also unable to attend.
4. To receive Declarations of Interest from Members for items on the agenda
5. To approve and sign the minutes of the ordinary Parish Council Meeting held on 14th March 2024
6. To confirm any appointment/changes to committees
7. Updates from County and District Councillors
8. To review the councils standing orders and financial regulations
9. Current Matters – ( a ) Community speedwatch group & Parham PC’s initiative regarding speed reduction on the B2139, ( b ) Campervan parking on School Lane, ( c ) Martyn’s Law.
10. Committee Reports – Updates from (a) Planning, (b) Roads & Paths (c) Assets & Amenities (d) Neighbourhood Plan delivery/Car park (e) Village Bus (f) Climate Action & Nature Recovery Working Group
11. Finance - to receive and agree Bank Reconciliations for March and April 2025; to review and authorise payments on the Financial Statement from 1st March to 30th April 2025: to receive details of CIL funds as at 30.04.25
12. To review and approve the Annual Internal Audit Report for 2023/24
13. To review and approve the Annual Governance Statement 2023/24 on the Annual Governance & Accountability Return for 2023/24
14. To review and approve the Accounting Statements 2023/24 on the Annual Governance & Accountability Return for 2023/24
15. Adjournment – to take questions or comments from members of the public (max 15 minutes)
16. Clerk’s update and Information items
17. To review the Parishioner’s correspondence list and agree on any necessary action
18. To receive any updates on external meetings attended by councillors
19. Prize draw for Local plan survey
20. To note the date of the next meeting 10th July 2025 at 7.30pm

Disclaimer – please note that under the Openness of Local Government Regulations 2014 the press and public are given the right to film and digitally report from all public meetings of Local Government bodies. Your presence at the meeting provides an automatic consent to be filmed.